



Caribou Parks & Recreation Department
55 Bennett Drive
Caribou, ME 04736
207-493-4224 | 207-493-4225 FAX

PARK/FACILITY USE REQUEST

Check which park/facility requested:

- North Caribou Park
Teague Park Building
Teague Park Field
Ice Skating Rink
Collins Pond Park
Rec Meeting Rooms
Paul Soucie Memorial Sports Complex
Rec Center gymnasium

A \$50 SECURITY DEPOSIT MUST ACCOMPANY THE USE REQUEST FORM. (Security deposit will be held until after rental)

The rental fee must be paid in full once the request is approved and prior to the rental. (Plus, the \$50 deposit)

- Please list the time as to when you plan to come in and when you plan to leave our building.
We schedule our workers with this time frame in mind.
Renters must be out by the time stated on their rental agreement.

Date Requested Time in and Time Out

Agency

Name

Mailing Address Email

Phone # Cell #

Authorization Signature

Date of request

Description of event

* Fees to be determined by the nature of the activity and facility used. Additional fee for floor covering ect.

Rental Fee Rate: \$25 per hour during operational hours / \$50 per hour during non-operational hours.

FOR STAFF ONLY

Approved Denied

Caribou Parks & Recreation Supt. signature Date

Additional notes: